



MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on February 7, 2018 at 6:30 P.M.

Englehart Medical Centre Boardroom

1. The meeting was called to order at 6:40 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Tony Antoniazzi	Vice-Chair, Municipal Appointee for Town of Kirkland Lake
Mike McArthur	Municipal Appointee for Temiskaming Shores
Jesse Foley	Municipal Appointee for Temiskaming Shores
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Audrey Lacarte	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe (<i>Teleconference</i>)
Kimberly Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan
Maria Overton	Provincial Appointee
Merrill Bond	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart

Regrets

Vacant	Provincial Appointee
Kathleen Bougie	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
Jean-Guy Chamaillard	Municipal Appointee for Town of Kirkland Lake

Timiskaming Health Unit Staff Members

Dr. Glenn Corneil	Medical Officer of Health (A)
Randy Winters	Director of Corporate Services, CEO (A)
Kerry Schubert-Mackey	Director of Community Health
Rachelle Cote	Executive Assistant

3. Presentation: **2018 Public Health Budget and Related Programs**
By Randy Winters

4. **ELECTIONS OF OFFICERS/APPOINTMENT OF SUB-COMMITTEES**

Nominations were opened by Mr. Randy Winters.

a. **ELECTION OF CHAIRPERSON**

MOTION #1R-2018

Moved by: Jesse Foley

Seconded by: Tony Antoniazzi

That the Board of Health approves the appointment of Carman Kidd as Chairperson for the Timiskaming Board of Health for year 2018.

CARRIED

b. **ELECTION OF VICE-CHAIR**

MOTION #2R-2018

Moved by: Mike McArthur

Seconded by: Maria Overton

That the Board of Health approves the appointment of Tony Antoniazzi as Vice-Chair for the Timiskaming Board of Health for year 2018.

CARRIED

c. **APPOINTMENT OF AUDITORS**

MOTION #3R-2018

Moved by: Kim Gauthier

Seconded by: Jesse Foley

That the Board of Health approves the appointment of Kemp Elliott & Blair as auditors for the Timiskaming Health Unit for the calendar year of 2018.

CARRIED

d. **APPOINTMENT OF SIGNING OFFICERS**

MOTION #4R-2018

Moved by: Kim Gauthier

Seconded by: Merrill Bond

That the Board of Health approves the appointment of the following individuals for year 2018:

- Carman Kidd, Chair (*ex officio*)
- Mike McArthur
- Jesse Foley
- Tony Antoniazzi
- Randy Winters, Director of Corporate Services

CARRIED

e. **APPOINTMENT OF FINANCE/AUDIT SUB-COMMITTEE****MOTION #5R-2018**

Moved by: Jesse Foley

Seconded by: Merrill Bond

That the Board of Health approves the appointment of the following individuals for year 2018:

- Carman Kidd, Chair (*ex officio*)
- Tony Antoniazzi
- Maria Overton
- Sue Cote
- Medical Officer of Health
- Randy Winters, Director of Corporate Services

CARRIED

f. **APPOINTMENT OF GRIEVANCE/PERSONNEL SUB-COMMITTEE****MOTION #6R-2018**

Moved by: Maria Overton

Seconded by: Sue Cote

That the Board of Health approves the appointment of the following individuals for year 2017:

- Carman Kidd, Chair or Tony Antoniazzi, Vice-Chair (*when Conflict of Interest*)
- Merrill Bond
- Mike McArthur
- Sue Cote
- Jesse Foley
- Medical Officer of Health
- Randy Winters, Director of Corporate Services

CARRIED

g. **APPOINTMENT OF POLICY/PROCEDURE SUB-COMMITTEE****MOTION #7R-2018**

Moved by: Jesse Foley

Seconded by: Merrill Bond

That the Board of Health approves the appointment of the following individuals for year 2017:

- Carman Kidd, Chair (*ex officio*)
- Sue Cote
- Maria Overton
- Kim Gauthier
- Medical Officer of Health
- Rachelle Cote, Executive Assistant

CARRIED

5. **APPROVAL OF AGENDA**

MOTION #8R-2018

Moved by: Maria Overton

Seconded by: Sue Cote

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on February 7, 2018, with the following addition:

- New Business – 11a – 2018 Public Health Budget and Related Program

CARRIED

6. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

7. **APPROVAL OF MINUTES**

MOTION #9R-2018

Moved by: Merrill Bond

Seconded by: Kim Gauthier

Be it resolved that the Board of Health approves the minutes of its regular meeting held on December 6, 2017, as presented.

CARRIED

8. **BUSINESS ARISING**

None

9. **REPORT OF THE CHIEF EXECUTIVE OFFICER (A)**

Mr. Winters updated the Board on recent discussions and development of the North East Health Unit Collaboration committee. The committee is looking at a shared services model. A request for proposal has been released to engage a consultant. Mr. Winters to inform the Board on progress.

Chair Kidd was approached by Mr. Mike Baker, CEO of Temiskaming Hospital, regarding potential shared services opportunities. Chair Kidd to have further discussions with Mr. Winters and Dr. Corneil in regards to possible options.

10. **MANAGEMENT REPORTS**

The 2017 Q4 Board Report and Staff List was reviewed by the Board for information. Will look into sharing the quarterly reports with the media to hopefully further encourage the public to get more informed of THU services and programs available in the district area.

11. **NEW BUSINESS**

a. **2018 PUBLIC HEALTH BUDGET & RELATED PROGRAMS**
MOTION #10R-2018

Moved by: Kim Gauthier

Seconded by: Tony Antoniazzi

That the Board of Health approves the 2018 Public Health Budget and Related Programs as presented.

b. **2017 FINANCIAL CONTROLS CHECKLIST**
MOTION #11R-2018

Moved by: Glenn Corneil

Seconded by: Mike McArthur

That the Board of Health acknowledges receipt of the 2017 Financial Controls Checklist.

12. **CORRESPONDENCE**

MOTION #12R-2018

Moved by: Merrill Bond

Seconded by: Jesse Foley

The Board of Health acknowledges receipt of the correspondence for information purposes;

- Renfrew County District Health Unit

Resolution regarding any increased obligations arising from the revised Ont. Public Health Standards trigger a commensurate increase in MOHLTC funding.

CARRIED

Audrey Lacarte disconnected from the teleconference line at 7:36 p.m.

13. **IN-CAMERA**

MOTION #13R-2018

Moved by: Mike McArthur

Seconded by: Merrill Bond

Be it resolved that the Board of Health agrees to move in-camera at 7:37 p.m. to discuss the following matters under section 239 (2):

- a. In-Camera Minutes (December 6, 2017)
- b. MOH-CEO Recruitment Update
- c. Provincial Appointee Candidate
- d. Service Delivery Divestment

CARRIED

14. **RISE AND REPORT**

MOTION #14R-2018

Moved by: Kim Gauthier

Seconded by: Jesse Foley

Be it resolved that the Board of Health agrees to rise with report at 7:44 p.m.

In-Camera Minutes

MOTION #15R-2018

Moved by: Mike McArthur

Seconded by: Merrill Bond

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on December 6, 2017 as presented.

Provincial Appointee Candidate

MOTION #16R-2018

Moved by: Glenn Corneil

Seconded by: Sue Cote

Be it resolved that the Board of Health agrees to recommend to the Public Appointment Secretariat, the appointment of Danielle Belanger-Corbin, as a Public Appointee for the Timiskaming Health Unit.

Service Delivery Divestment

MOTION #17R-2018

Moved by: Jesse Foley

Seconded by: Maria Overton

Be it resolved that the Board of Health approves the divestment of the Elk Lake Nursing Station to the Englehart & District Family Health Team and the Matachewan Nursing Station to the Kirkland Lake & District Family Health Team pending Ministry approval.

CARRIED

15. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on March 7, 2018 at 6:30 p.m. in New Liskeard.

16. **ADJOURNMENT**

MOTION #18R-2018

Moved by: Mike McArthur

Seconded by: Kim Gauthier

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:49 p.m.

CARRIED